

**Richland County Mental Health Local Advisory Committee Agenda & Action Plan**

Date 2-25-16 Time: 10:00am-11:30am

Members present: Brenda Alonzo, Mental Health; Karen Arnold-Truax, SHC; Tanya Candee, Jail; Deb Gilbert, DES; Cristin hensen, RCHD; Nicole Hackley, District II; John Dynneson, RC Sheriff; Cheryl Peterson, Job Service; and Judy LaPan, RCHD

Guests: None

*Meeting Agenda*

*Action Plan*

<i>Item or topic to be discussed</i>	<i>Desired outcome</i>	<i>Who</i>	<i>How</i>	<i>Action to Do or <u>Decision</u></i>	<i>Assigned to Who</i>	<i>Date Due</i>	<i>Action Completed and Date</i>
<i>Introductions</i>	<i>Aware of who is at the meeting</i>	<i>Group</i>		<i>Add Tanya Candee and Josie Evanson to the list</i>	<i>Judy</i>	<i>ASAP</i>	
<i>Update from Eastern Service Area Authority</i>	<i>Members made aware</i>	<i>Antonia/Judy</i>	<i>Report</i>	<i>Tanya Candee will attend next ESAA that Judy attends ESAA Congress is May 17<sup>th</sup> in Billings and anyone interested please contact Judy Other announcements: ACES training on March 26<sup>th</sup> in Mile City; MHFA training in MC in April.</i>	<i>Tanya/ Judy Judy</i>	<i>4/26/16  4/30/16</i>	
<i>Montana Healthcare Foundation Grant</i>	<i>Members aware of what has occurred and next steps</i>	<i>SHC representative</i>	<i>Report</i>	<i>Karen gave up-date and there was a request for the Matrix information so a copy will be sent to members  Discussion about completing the matrix with more partners to identify assets and gaps in the community. Will discuss further at the next meeting  Contact the extension office to help facilitate the discussion  Currently gathering data on homebound patients/ transportation and providers are still an issue.</i>	<i>Karen  Karen  Judy  Karen</i>	<i>3/17/16</i>	

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<i>Alcohol &amp; Mental Health Conference</i>	<i>Members aware</i>	<i>Judy/Nicole</i>	<i>Report</i>	<i>Registration information is on the front page of richland.org</i>	<i>All members</i>	<i>4/1/16</i>	
<i>Review of</i> <ul style="list-style-type: none"> <li>• <i>Action steps</i></li> <li>• <i>CIA Charter</i></li> <li>• <i>Town Hall Meetings</i></li> </ul>	<i>Members sign charter and identify next steps on the action plan</i>	<i>Judy/members</i>	<i>Consensus</i>	<i>Pass out postcards to invite individuals: Meeting times are: Sidney – April 11<sup>th</sup> 5:30-8:30 PM Lambert – April 12<sup>th</sup> 5:30 – 8:30 PM Fairview – April 13<sup>th</sup> 5:30 – 8:30PM Savage – April 14<sup>th</sup> 5:30 – 8:30PM We will also visit Elm Dale and Girard Halls</i>	<i>All members</i>	<i>4/1/16</i>	
<b><i>Other items:</i></b> <i>Foundation Report</i>	<i>Need quotes</i>	<i>Judy</i>	<i>Report</i>	<i>Quotes were received by members to complete the Grant Report</i>	<i>Judy</i>	<i>2/26/16</i>	
<i>Next Meeting needs to change to accommodate Marie</i>	<i>Group decides on meeting date</i>	<i>Group</i>	<i>Discuss and decision</i>	<b><i>The next meetings will be on the 3<sup>rd</sup> Thursdays at 10AM. Next meeting is March 17<sup>th</sup>! Encourage others to come</i></b>	<i>All Members</i>		