

ESAA Minutes 23 May 2017

Meeting Called to order at 3:40 PM.

Present at meeting:

Janice Reichelt

Jennifer Marshall

Barb Mettler

Andrew Boyer

Phil Richmond

Brent Morris

John Ronneberg

Amber Martinson

MarCee Neary

On the phone: Antonia Klein and Judy LaPlan

Minutes from the April 24 meeting were motioned for acceptance by Barb and Brent with a unanimous pass.

Bobbie Becker has an application to join the board and was in attendance. She was voted in as a board member.

Janice discussed the DPHHS travel ban. They are open to a phone conference moving forward. Our main purpose for this program is advisory with them and we need communication to be effective.

Reminder that Congress is mandatory, but the quarterly meeting referred to as a summit is optional. We have suggested having an SAA combined Congress next year in a central location with everyone contributing and hope that DPHHS will do the organizing of such.

.Discussed that the monies have been sufficient and that we have been conservative in our attempts to spend it wisely.

Organizational Business- Having Action Plans for Board Slots.

Brent will give the Treasury Report at the June 27th meeting, per request from Barb, everyone agreed.

Brent is researching whether funds need to be distributed and spent by the new fiscal year or just distributed.

Andrew made a request for \$2084 for Mental Health First Aid Books. Barb and Jenny motioned and seconded it and it was unanimously passed...

Janice submitted a Malta, Hi-Line Fund request for a \$410 projector and mounts for aide education.. Jenny and Phil motioned and seconded the request and it was a unanimous yes.

Bobby submitted a request for Glendive for Peer 101 Training. SAMHSA is paying for the training and the request was for the \$600 for travel and lodging for the training. Brent and Jenny motioned and second and it passed unanimously.

The new funding request form was reviewed and Phil reminded us to add the line item of who to make the check out to.

We continued our discussion on the treasurer duties and plan to allow bids for the position and duties. Bobby recommended we have proposals for the next meeting and they can be submitted to Janice.

Website Management- website will continue as is and the \$20 Domain fee will be paid.

Discussion regarding previous lengthy meetings-Board Members use to have specific tasks/reports on mental health subject matters.

Election- Janice opened and Brent nominated Barb for Chair; Barb was elected Chair
Brent requested to move to Vice Chair: Brent was elected Vice Chair.
Secretary: Bruce will stay in his position.
Treasurer: Opening for Bids, Bobby asked to consider also.

Janice will draft a letter for Joe Chalupa as he has missed 3 meetings and our by-laws require active membership.

MHOAC Representative-Janice nominated the Chair as the Representative to MHOAC with the option to appoint a knowledgeable substitute if need be. Brent and Jenny motioned and seconded and all voted yes.

Meeting was adjourned at 445.

Next meeting is 27 June 2017